

Parade Guidelines and Regulations

DEADLINE FOR ALL ENTRIES: WEDNESDAY, NOVEMBER 21, 2018

Please read ALL of the following information carefully.

1. Overall Rules:

- a) There will be ONLY ONE Santa Claus in the parade. He will be on the official Santa Claus float arranged by parade officials. **No other Santas are allowed.**
- b) There should be an adult responsible for each parade entry. This adult should remain with the group or float throughout the duration of the event.
- c) Drivers of any and all vehicles in the parade areas must possess a valid driver's license and possess all liability vehicle insurance.
- d) All entries must be properly registered for the event and should check in the morning of the parade at the corner of Burnette and Ninth streets.
- e) All entries MUST depict a Christmas theme. (bows, wreaths, streamers, etc.)
- f) Any signage should be neat, legible and presented in a professional manner.
- g) The Town of Pinetops will not be responsible for any injuries or property loss/damage accrued during the parade.
- h) The parade chairperson and the parade committee will be the final authority should any questions arise.
- i) No vulgar or inappropriate actions, words or music will be tolerated.
- j) The parade will be held rain or shine.
- k) Political campaigning is not permitted.
- l) Application fees are non-refundable for accepted entries. Each entry must pay the appropriate fee.

2. Safety Guidelines:

- a) Use extreme caution when distributing candy to spectators. Distribution of candy should not be a safety issue. We encourage the handing out of candy when possible. The Town of Pinetops is not liable for any injuries as a result of violation of this rule.
- b) Any float or entry with children under the age of 16 must have an adult supervisor present at all times.
- c) It is advised by the Pinetops Christmas Parade Committee that all young children be seated on entries during the parade and any time that the entry is in motion.
- d) Please instruct the riders of your float to find a safe, stable position for the ride and to remain in that position for the duration of the parade. They should not walk around, swing from or hang off of the floats.
- e) Professional floats will have a maximum weight load capacity of 2200 pounds. No straw, hay or pine needles may be added to these floats. Any other items placed on the float shall be removed promptly at the end of the parade.
- f) All floats are restricted to 13.5 feet tall to avoid contact with power lines.
- g) **All vehicles** participating in the parade, including motorcycles, will not be allowed to do burnouts, revving of engines, or any other reckless or negligent driving. **All wheels must remain on the ground at all times.**
- h) Equestrian units **MUST** be accompanied by a clean-up crew in order to be in the parade. **Units that don't provide clean-up crews will not be allowed in the parade.**

- i) All participants must follow all applicable rules and regulations. Also, they must follow instructions from police and other parade officials or be immediately dismissed from the parade. The parade coordinators/volunteers and police officers reserve the right to remove any participant from the parade either prior to assembly, while assembling, or any time during the parade.

3. Line-up

- a) All entries will be assigned a line-up number and receive further instructions about the parade upon receipt and approval of your parade application.
- b) If you have any concerns, parade volunteers, wearing safety vests, will be available to direct you to your correct place in the parade line-up.

4. Entry Fees:

- a) ALL ENTRY FEES MUST BE PAID PRIOR TO THE BEGINNING OF THE PARADE!

5. Dress:

- a) Please dress festively and in keeping with the holiday season. Keep current weather conditions in mind. Remember conditions may change during the parade! Please bring appropriate clothing in case this is to occur.

THANKS and we look forward to seeing you on Saturday, December 1, 2018!

Please direct any questions to:

Kirby Fuller
Renaee Cooper

Email: jkfuller52@gmail.com
Email: renaee@pinetopsnc.com
Phone: 252-827-4435 (Pinetops Town Hall)

Pinetops Christmas Parade Committee

Members: Natalie Bess/*Town Administrator*, Peggy Burress, Renaee Cooper, Suzanne Coker Craig, Beth Cummings, Kirby Fuller, Oscar Mabry, Tommy Roberts, Barbara Jean Taylor, Donald Webb,